



EDMONTON SCREEN INDUSTRIES LOCATION REBATES PROGRAM

OVERVIEW

Mission

The Edmonton Screen Industries Office (ESIO) supports the growth and sustainability of enterprises, entrepreneurs, professionals and talent in the Edmonton screen media industries.

Objective

The Edmonton screen media industries will expand into a vibrant and healthy economic sector that retains and attracts skilled workers and provides students with viable careers, distinguishing Edmonton as a centre for screen media excellence.

Background

The ESIO is an independent, non-profit, arms-length society that receives operational support from the City of Edmonton and is led by an independent board of directors with a broad range of business competencies.

Edmonton Metropolitan Region

Located in Northern Alberta, the ESIO's footprint is the Edmonton Metropolitan Region, which encompasses and is defined by: The Cities of Edmonton, Fort Saskatchewan, Leduc, Spruce Grove, and St. Albert, the Towns of Beaumont, Stony Plain, Devon, Morinville, the Hamlet of Sherwood Park and Leduc County, Parkland County, Sturgeon County, and Strathcona County. For the purposes of this document, the word "Edmonton" shall mean the Edmonton Metropolitan Region.

Edmonton Screen Industries Location Rebates Program

The ESIO administers a location rebates program with funding intended for disbursement on an annual basis as non-repayable contributions to provide a competitive edge to Edmonton enterprises that are primarily engaged in the creation of screen media content and to attract and retain new business.

Funding can be requested for verifiable locations costs with a connection to Edmonton including, but not limited to:

- Mileage, meals and accommodations



- Location Manager fees
- Relocation costs
- Location rentals
- Scouting costs

Proposals that fall outside of these categories may be considered, if they align with the program goals. Please email funding@edmontonscreen.com with a brief description.

Activities must occur within the current calendar year.

Based on a variety of factors, including available funding at the time of application, the ESIO may not fund 100% of a request.

Applying

The application window has no deadline and closes when available funding for the current year has been exhausted. Applicants are encouraged to apply early.

Applicants may apply in 2020 for activities that will take place in January or February of 2021.

Incomplete applications will not be considered.

Application forms and related downloads can be found at www.edmontonscreen.com

Send your completed application to funding@edmontonscreen.com

Reporting

Reporting obligations for the specific activity will be outlined in the Contributions Agreement.

Reporting obligations must be met prior to final disbursement of the ESIO's contribution.

Contributions will be reduced if the applicant completes the activity for an amount less than the submitted budget.

The final invoice submission and reporting date for the year will be December 31. To request an extension, please email funding@edmontonscreen.com.

Eligibility

Location Rebates are primarily intended for enterprises based outside of the region seeking locations in Edmonton.

Location rebates are also available to enterprises with a principal office in Edmonton that are 100% Edmonton owned, and have been resident and operational for a minimum of one year.

Applicants must be in good standing with the ESIO and the City of Edmonton.



Excluded Costs

The following costs are excluded:

- Project costs, such as those funded through the [Edmonton Screen Media Fund](#)
- Activities for which the applicant has already received funding, or a commitment for funding, from the ESIO.
- Alcohol
- Pre-paid cards
- GST will not be reimbursed if the applicant has a GST number.

Criteria and Evaluation

Funding shall be approved based on proposal presentation, impact, need and overall demand.

Applicants must demonstrate clear, realistic goals and provide an explanation of expected outcomes.

The impact that the ESIO's contribution would have on advancement of an enterprise or project(s), and on Edmonton economic development will be central to the funding decision.

Legal Disclaimers

All information and submissions by the applicant to the ESIO, including but not limited to the application and supporting documentation (the "Submitted Materials") will become the property of the ESIO. All Submitted Materials will be subject to the **ESIO's Privacy Policy**.

The applicant understands and agrees that ESIO has the right and authority to provide the Submitted Materials to other parties, agencies and employees to complete review and assessments of the Submitted Materials as part of the application process.

Any feedback given by way of correspondence, report or electronic mail communication or otherwise is intended to assist applicants to advance their projects and is not prescriptive.

The ESIO has complete discretion in the interpretation of these guidelines including, without limitation, determination of eligibility and funding decisions.

Program guidelines are subject to change and prospective applicants are responsible for reviewing the most recent guidelines to ensure their applications comply. Guidelines posted online at the time of submission of an application will be the applicable guidelines for that application.

Any concerns regarding eligibility, application assessment or client service can be submitted in writing to the CEO of the ESIO.